



## Employee Relations Department

### COUNTY MANAGER'S SUMMER INTERNSHIP PROGRAM

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The County Manager's Summer Internship Program employs high school youth on a temporary 40-hour per week schedule for a maximum of 10 weeks. The program combines a structured mentorship with meaningful work experience. The program includes employment preparation; career counseling; interpersonal skills development; and relevant work experience.

### SERVICE AREA

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Countywide

### TARGET POPULATION

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Gender:	Male and Female	Age:	Youth (13-18)
Special Populations:	N/A		

### ELIGIBILITY

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Client Eligibility Requirements:	High school youth		
Geographic Criteria:	N/A		
Economic/Financial Criteria:	N/A	Other:	N/A

### COLLABORATIVE PARTNERS

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Miami-Dade County Public Schools

### CBO ACCESS

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CBO Access to Funding Source:	No	Funding Provided to CBOs:	No
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## PROGRAM GOAL(S)

The program goals are to provide youth the opportunity to learn about careers in the public sector while expanding their knowledge of government operations. Interns gain knowledge regarding public sector careers and the operations and the role of County Government.

## PERFORMANCE MEASURES

	Quantity	Quality
Effort/ Output	<b>I. What We Do</b> <ul style="list-style-type: none"> <li>Number of participants</li> <li>Number of departments participating</li> </ul>	<b>II. How Well We Do It</b> <ul style="list-style-type: none"> <li>Number of participants satisfied with program</li> <li>Number of departments satisfied with participants performance</li> </ul>
Effort/ Outcome	<b>III. How Much Change</b> <ul style="list-style-type: none"> <li>Number of participants that complete program</li> </ul>	<b>IV. Quality of Change</b> <ul style="list-style-type: none"> <li>Percentage of participants that completed program and feel that they have gained useful knowledge/skills</li> </ul>

## FUNDING SOURCE(S)

Grant Funding:	No		
Funding Source:	County		
Matching Requirements:	N/A	Required Match:	N/A
Minimum Required Match:	N/A		
Maintenance of Effort Requirements:	N/A	Funding Cycle:	October 1 – September 30

## RESOURCE ALLOCATION DETAILS AND SERVICE STATISTICS

	Actual FY 02-03	Budgeted FY 03-04	Budgeted FY 04-05	Change from FY 03-04
<b>Revenue Summary</b>				
Federal	\$0	\$0	\$0	\$0
State	\$0	\$0	\$0	\$0
County	\$57,680	\$57,680	\$57,680	\$0
Other	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$57,680</b>	<b>\$57,680</b>	<b>\$57,680</b>	<b>\$0</b>
<b>Expenditure Summary</b>				
Salaries and Benefits	\$57,680	\$57,680	\$57,680	\$0
Services and Supplies	\$0	\$0	\$0	\$0
Contracted Service Providers	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$57,680</b>	<b>\$57,680</b>	<b>\$57,680</b>	<b>\$0</b>
<b>Total Positions</b>				
	1.5*	1.5*	1.5*	0
<b>Number of Children Served</b>				
	28	28	28	0

\*15% of available work hours